

Annex 4



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Planning, Housing & Environmental Health

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Our ref xxxxxxxxxxxx
Contact xxxxxxxxxxxx
Email xxxxxxxxxxxx@tmbc.gov.uk
Date xxxxxxxxxxxx

CAUTION: THIS IS IMPORTANT INFORMATION RELATING TO THE UNAUTHORISED TREE WORKS RECENTLY CARRIED OUT AT THE PROPERTY.

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended)

Site: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Criminal Offence/Breach of planning law: Unauthorised lopping of branches from several trees standing at the above site and removal of ..... which were also standing at the above site all of which are included within ..... of the Tree Preservation Orders.

Trees at the property of ..... are protected because they stand within a Conservation Area and their removal/lopping/damage is considered to be a criminal offence in terms of Section 210 of the Town and Country Planning Act 1990 and the Town and Country Planning (Tree Preservation) (England) Regulations 2012. .

In accordance with the tree preservation legislation the prior formal consent of the Local Planning Authority (LPA - Tonbridge and Malling Borough Council) is required for work to trees that are included within a TPO and six weeks' prior written Notice must be given to the LPA for work to trees which benefit solely from Conservation Area protection.

The Council (LPA) has no record of having received any recent application/notification in respect of the work to the trees at the above site, or of having granted any consent for the works which have been undertaken.

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Environmental Health**

An inspection conducted on the .....confirms that that offences under the tree preservation legislation have been committed.

Any further works to the protected trees at the aforementioned property shall cease with immediate effect and details of the prosecution proceedings initiated against the responsible parties will be shared within 7 days from the date of this letter.

Yours sincerely,

{investigating officer}

Planning Enforcement Officer

**Development Management**

Gibson Building, Gibson Drive, Kings Hill, West Malling, ME19 4LZ

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